

**Housing Authority of the Town of Somers
Meeting Sept 16, 2026
63 Battle Street
Regular Meeting Agenda**

1. Call to Order

The meeting was called to order at 1:00pm

2. Attendance

Marylou Hastings, Terri Schmidt, John Nejfelt, David Pinney, Maureen Corley, Brooke Hawkins

3. Discussion with individual residents

None present

4. Old Business

4.1. Management of Property

4.1.1. Apartment Rental – Update

Phase I: no vacancies, nothing officially coming; Phase II: one vacancy that has a move-in on Sept 23

4.1.1.1. Review plans and prospects for retaining 25% units in Phase I

4.1.2. Review Condition of the Facilities and work orders

Brooke distributed and reviewed a summary of workorders. With limited turnover activity, staff have pursued a list of maintenance projects. Crack sealing was done and parking area extensions for Phase II cottages will be done soon.

4.1.3. Review Financial Condition

Maureen reviewed reports she had previously distributed. Phase I & II both light on expenses, so each showing positive cash.

4.1.4. Review Resident Services Coordinator's activities

Brooke reviewed Fran's report: completed initial applications for energy assistance through Access Agency, ran annual flu clinic, facilitating food pantry support

4.2. Review architects for new building project

Maureen had published an RFQ for architectural services for the 20-unit expansion. Five firms submitted responses and, after review, three will be scheduled for interviews on Sept 29.

4.3. Other

Nothing raised

5. New Business

5.1. Other

Nothing raised

6. Approval of minutes from Aug 19, 2026

John moved, Marylou seconded, and it was unanimously agreed to accept the minutes as presented.

7. Resident Questions/Concerns

Marylou noted ongoing frustration with residents parking in handicapped designated spaces instead of the spaces assigned to the unit. We can't legally restrict access to the handicap spaces but Brooke will investigate whether a requirement for tenants to use their assigned spaces to the maximum extent possible can be written into the leases.

8. Adjournment

The meeting was adjourned at 2:20pm

Respectfully submitted,

David Pinney, chair